

Meeting Minutes

Hutchings PTO Board Meeting

Tuesday, May 15, 2018

6:30 pm

Hutchings Elementary Media Center

Welcome by Julie Ashcraft

Attendance: Julie Ashcraft, Lori Mata, Timothy Moore, Heather Buckingham, Lindsay DeRocher, Anna Gibson, Janeen Black

Minutes: Presented/Approved with adjustment for April Meeting

Principal Report / Presentation: Mr. Moore presents:

- Robotics Teams in full swing. Many kids interested and not enough Coaches.
- Winding down this year
- Thank you for teacher appreciation week.

Committee Chairs secured for 2018–19 School Year

- Box Tops: Becky Baibak
- School Improvement (non-PTO): Sherry Mick, Erin Chaplin
- School Store: Erika Perry, Janeen Black
- Science Night, Lori Mata, Tawnya Benn
- Teacher Appreciation: Stacy Conely, Erin Goldsworthy, Jill Murchison
- Book Fair: Janeen Black
- Silent Auction: Lori Mata, Anna Gibson, Janeen Black
- Haunted Hustle - Alex Mengel, Maradith Cholewa
- Yearbook (non-PTO): Randy Mealy, Alex Mengel, Maradith Cholewa, Erika Perry
- Movie Night- Becky Welch. Set for August 20th, prior to the start of school.
- Carnival or Dance: Anna Gibson, Julie Ashcraft - January 18 Friday
- Santa Shop: Christina Goslin

Teacher Report: Teacher representative Heather Buckingham.

- Very thankful for Teacher appreciation.

Officers' Reports:

President Report: by Julie Ashcraft

Treasurer Report: by Becky Baibak

- Teacher appreciation week
- Silent Auction biggest deposit

Committee Reports:

Silent Auction

- Co-chairs: Anna Gibson and Lori Mata
- Very good feedback from the Hutchings Community for the online format and separating the event from the carnival.

- 32auctions.com worked out well. PayPal account established for this event will be available for future use by the PTO.
- Total earned after PayPal's deduction (at the charity rate), payment to 32auctions.com (\$60), stamps for thank you notes (\$50), envelopes, thanks you cards, etc.(approx \$20) = \$5,448.64 This included \$35 in pure donations to the Hutchings Elementary PTO but dos not include \$35 still due.
- After totally the bid sheets from last year at \$3,603, the increase from online bidding and separating the event from Carnival, appears to have improved the bottom line significantly.
- Next year's plan is to take all bidding online with pairing live item "viewings" and possible end of auction party to help push up final bids and to assist with distribution of items.

Teacher Appreciation

- Co-Chairs: Becky Baibak and Julie Ashcraft
- Very well received!

BWW Celebrity Servers Night

- Chair: Lori Mata
- Great success. Many thanks to the 20 teachers and staff members who participated in the event.
- Earned \$1279 total. \$619 for the PTO through 20% of bill totals and \$660 through tips for teacher who participated to be used in their classroom
- Best route for community funds is the "Student Activities Fund"

Field Day

- Chair: Joe Adam
- Fun Services slides ordered supplied by PTO
- Updated first aid kits
- Field day equipment
- Big water and popsicles supplied by PTO
- T-shirts supplied by PTO

Castaway Play Summer July Pick a Date

- Chair: Lori Mata
- Date set for July 12. Open 10 am - 8 pm. Wristbands \$20 per child - pay at the door. Estimated number of attendees - 50 to 100 peoples

Voting

- *Garden Upkeep Funding Request - \$500 per year moving forward, motioned by Becky Baibak, second by Julie Ashcraft*

New Business

- *Julie Ashcraft voted in as President. Motion by Anna Gibson, Second by Lori Mata*

Special Meeting: 6/5/18 at 6:30 pm in the Hutchings Elementary Media Center where we will be voting for officers.

Meeting Adjourned: 7:27 pm