

## Meeting Minutes

Hutchings PTO Board Meeting

October 17, 2017

6:31 pm

Hutchings Elementary Media Center

**Welcome** by Janeen Black

**Attendance:** Janeen Black, Julie Ashcraft, Becky Baibak, Lori Mata, Heather White, Heather Palo, Erin Chaplin, Anna Gibson

**Minutes:** Presented/Approved for Sept Meeting

**Principal Presentation:** N/A, Mr. Moore not in attendance

**Teacher Presentation:** by Heather Palo

- Thank you to the PTO from the Hutchings' Staff for their efforts toward the Hurricane Hustle. Although goal wasn't reached, the kids had a great time and the prizes were well received.
- Project based learning mentioned as a focus in all the classrooms.

### Officers' Reports:

**Treasurer:** by Becky Baibak

- Treasurer's report read and accepted/amended.

### Committee Reports:

#### *School Store*

- Chairs Kim Weller and Erika Perry Chairpersons
- Changing location within lunchroom? Possibly Stage?
- Very busy, successful event.
- Earned \$288.50 with first store.
- Next store Nov 3

#### *Santa Store*

- Chairs: Heather White and Christina Gosselin, Dec 12 - 14,
- Teacher sign up before Thanksgiving
- Possibly sell Spiritwear at this event?

#### *Hurricane Hustle*

- Chairs: Janeen Black, Julie Ashcraft
- Successful Event. Fun for kids. Prizes and event well received.
- Total raised after expenses \$4,740.18.

#### *Movie Night*

- Toy Store, tickets to return as RSVP, indoor showing on Nov 3
- Popcorn and water may be available depending on number of people. None allowed in gym area.

#### *Book Fair*

- Chair: Janeen Black, Nov. 8 -14

#### *Spiritwear*

- Chairs: Becky Baibak and Lori Mata, New design - Oct 27 flyers go home, Nov 14 order deadline, distribute product week of Dec 11.

#### *Carnival*

- Chairs: Becky Baibak and Heather White, Feb 23 - Theme "Carnival"

#### *Conferences*

- Janeen Black making forms. Dinner both nights, Jimmy Johns & Joanna's Pizza - 3:30 pm delivery

#### *Original Works*

- Chairs: Mrs. Wildman and Mrs. Schippers
- They have been working hard. Need volunteers.

#### *Wednesday Morning Meeting / Yoga Class*

- NEW program to beginning Oct 18, need sign up sheet. Finalized only 1 day prior so turnout may be low this month. Hopefully will gain momentum for next month. Positive feedback so far.

#### **New Business** *(key information and motions voted on)*

- *Ambassador Program - asking for one per grade minimum. Optimally, 1 per class. Positive feedback from Heather Palo. Ambassador to communicate to teacher who then distributes information to parents of the children in their classroom. Heather White will send out information to Hutchings' staff soon.*
- *Newsletters to Staff will be handled by Julie Ashcraft either weekly or bi-weekly.*
- *Proposed Free Science Night, Hands on Museum - morning meeting as supplement to official meetings. Need 20 volunteers for event. May want to ask high school Robotics club or other tech teams. Date to be determined. Budget approved - \$1100.*
- *Question raised: Can we get Little Ceasar's fundraiser back for PTO? Julie Ashcraft to speak with Mr. Moore. Erin Chaplin willing to Chair.*
- *Proposed Daddy Daughter / Mother Son Dance.*
- *Request from Becky Baibak to bring in the Jumping Allstars for an assembly - Cost approved by Erin Chaplin and Julie Ashcraft*
- *New Fundraiser ideas - cookies dough, mother's day / father's day (Anna Gibson looking into ideas), duct tape Mr. Moore to the wall, candy bars sales*
- *Haunted Hustle - possible twist on Hurricane Hustle for next year's event*

**Next meeting:** 11/28/17 at 6:30 pm in the Hutchings Elementary Media Center

**Meeting adjourned:** 7:30 pm