

## Meeting Minutes

Hutchings PTO Board Meeting

September 19, 2017

6:30 pm

Hutchings Elementary Media Center

**Welcome** by Julie Ashcraft

**Attendance:** Janine Black, Julie Ashcraft, Becky Baibak, Lori Mata, Shannon Altounian, Timothy Moore, Lori Ott, Tina Nelson, Linda Bonzack, Heather White, Ashley Rotah, Bill Maniaci, Alyson Mapes, Anna Gibson, Katie Bliss

**Minutes:** N/A, will present next month

**Guest Speaker:** Alyson Mapes

- Post to social media- Lunch Buddies Program - looking for volunteers, 1 hour commitment twice a month
- Some time between 11:30 to 1:50 depending on age, 1 adult to 1 child, every other Wed.

**Principal Presentation:** by Mr. Timothy Moore

- This year's Objectives for PTO meetings – Highlighting Teachers achievements at Hutchings
- M-STEP scores - High average, Hutchings at the top of district and excelling among comparable schools
- EI programs: Lunch Buddies, Peer to Peer Program... Hutchings is focused and succeeding.
- Presentation Video: Animated Explanation of Autism video

**Teacher Presentation:** by Lori Ott

- Thank you to the PTO from the Hutchings' Staff for gardening efforts on school grounds, open house decorations, outdoor classroom, new graphics and treats for first day.
- 5th Grade Assembly Proposal - Native American Experience... Bringing the Museum to You. Exceedingly relevant to M-STEP.

## Officers' Reports:

**Treasurer:** Becky Baibak

- Treasurer's report read and accepted/amended.

**President:** by Julie Ashcraft (on behalf of Janine Black, President)

- Important Dates
  - A. PTO Dates
    - Hurricane Hustle - Oct 13
  - B. Fall Book Fair Nov 8-14
  - C. Santa Shop Dec 12- 14
  - D. Box Tops Jan - Feb
  - E. Carnival - Feb 23
  - F. Silent Auction -
  - G. Teacher Appreciation Week - May 7-11

## Committee Reports:

### *School Store*

- Chairs Kim Weller and Erika Perry Chairpersons

### *Santa Store*

- Chairs: Heather White and Christina Gosselin, Dec 12 - 14,

### *Hurricane Hustle*

- Chairs: Janeen Black, Julie Ashcraft, Oct 13 - packets already passed out

### *Movie Night*

- Toy Store, tickets to return as RSVP, indoor new date to be determined

### *Book Fair*

- Chair: Janeen Black, Nov 6 set up, Nov 7 - NOV 8 -14

### *Spirit Wear*

- Chairs: Becky Baibak and Lori Mata, New design - working on details

### *Carnival*

- Chairs: Becky Baibak and Heather White, Feb 24 - Theme "Carnival"
- Asking LOC if cotton candy or snow cone machine available.

### *Silent Auction*

- Chairs: Janeen Black and Julie Ashcraft, April 13th. Adult Only
- volunteers: Linda Banzack, Shannon Altounian

### *Conferences*

- Dinner both nights, Jimmy Johns & Joanna's Pizza

### *Original Works*

- Chairs: Mrs. Wildman and Mrs Schippers
- Need Volunteers

### *Skyline / Rollerama*

- TBD

### *Assemblies*

- TBD

### *Staff Appreciation Week*

- Chair: Becky Baibak, Theme - Old school, Hollywood Glam

### *Box Tops*

- Chair: Becky Baibak - start in January, Mr. Moore to send it out in the newsletter

### *Volunteer Lunch*

- end of the year

### *Ride to School Day May*

*Reward Programs*

- Amazon Smiles

**New Business** *(key information and motions voted on)*

- *Blurb - in newsletter send to Mr. Moore Wed bi-weekly.*
- *PTO meet and greet- morning meeting as supplement to official meetings*

**Next meeting:** 10/17/17 at 6:30 pm in the Hutchings Elementary Media Center

**Meeting adjourned:** 7:25 pm